

## **Notice for estay business visa extension/re-entry business visa**

<https://estay.moip.gov.mm/home/notice>

## **Terms and conditions**

<https://estay.moip.gov.mm/Apply/Terms>

THE REPUBLIC OF THE UNION OF MYANMAR  
APPLICABILITY OF STAY EXTENSION AND RE-ENTRY VISA FOR E-VISA (BUSINESS)  
EFFECTIVE FROM 1-9-2025

TERMS AND CONDITIONS

1. A stay extension/ re-entry visa application for a foreigner working in a company or engaging in the businesses associated with a company must be submitted by an existing company duly incorporated and registered at the Directorate of Investment Company Administration (DICA) and by a Director of that company. The company and the director must be registered and listed in the Myanmar Companies Online (MyCO) directory.
2. An extension requisition letter with the company letterhead shall be signed by one of the directors of the company as listed on MyCO and the said letter must be attached to the application.  
[Template](#) **(Extension Requisition Letter must adhere to the Template format)**
3. For companies related to the ministries, a recommendation letter from the relevant ministries stating "The ministry concerned has recommended for the Business Visa eStay Extension" must be attached to the application.
4. Applications for businesses classified as small and medium enterprises (SME), must be submitted with a business license and a letter of recommendation

from State/Region officers. The recommendation letter is based on a field inspection conducted by the responsible officials to determine whether or not the inviting company is presently functioning on the ground and the applicant is employed by that company.

[Template](#) **(Recommendation by the State/Region officers must adhere to the Template format)**

5. The latest Entry Visa must be a Business Visa.
6. Applicants who have overstayed for more than ten (10) days are ineligible to apply through this system.
7. Those who have originally obtained a Business Visa but have since changed to a different visa type and obtained a stay extension/re-entry visa will not be able to apply.
8. **Passport used for the stay extension application must have a remaining validity of at least (6) months.** Stay extension beyond the validity of the passport is not allowed. Single or Multiple Re-entry Visa can be applied along with the stay extension application if it is intended to leave and re-enter the country during the stay validity period.
9. The Address in Myanmar to be filled in the application shall be the actual address (address of latest residence) of the foreigner for whom the application is made. This must have been duly reported to the relevant Township Immigration Office by Form C (Report of Arrival).

- 10.** Those who apply for a re-entry visa only must have a valid stay permit obtained from Business Visa eStay Extension and, the validity period for re-entry visa will expire along with the stay permit expiration date.
- 11.** Processing time will take up to (5) working days from the acknowledgement of receipt, excluding weekends and Myanmar Gazetted Holidays. However, if the required supporting documents submitted with the application are incomplete or incorrect, a request for resubmission will be sent via email. If the complete and correct documents are not provided within a total of eight (8) office working days, the application will be rejected.
- 12.** Processing fees shall be paid online using Visa, Master, JCB within (10) days from the date of payment notification email (Pre-Approval Letter) which will be sent upon approval of stay extension and re-entry visa.
- 13.** Processing fees collected online are for Stay Extension/ Re-entry Visa only and exclude Overstay fines and fees for Foreigner Registration Certificate.
- 14.** Passports must be affixed with the Stay/ Re-entry Visa stickers at Stay Section located at No. 122, Pansodan Street, Kyautada Township, Yangon within (14) working days from the date of Payment Successful email, excluding weekends and Myanmar Gazetted Holidays.
- 15.** Failure to make payment online within the specified (10) days (or) a failure to affix stickers to the passports within the specified (14) working days will result in the forfeiture of the Pre-Approval Letter.

- 16.** The foreigner for whom the application is made must be present in the country for the entire duration from the initial application up to the affixture of the relevant stickers.
- 17.** If the application is made after an authorized stay period is over, overstay fines shall be paid in cash in accordance with the rate below at the cash counter, Stay Extension Section located at No. 122, Pansodan Street, Kyautada Township, Yangon, prior to the affixture of approved Stay/ Re-entry visa sticker.
- USD 3 per day for overstay period of (1) to (90) days
  - USD 5 per day for overstay period of over (90) days
- 18.** If the foreigner for whom the stay extension/ re-entry application is made is in possession of a valid Foreigner Registration Certificate, it must be attached with the application.
- Otherwise, he/ she must apply for it at the Foreigner Registration Section located at No. 122, Pansodan Street, Kyautada Township, Yangon, prior to the affixture of approved Stay/ Re-entry visa sticker.
  - For Foreigner Registration Certificate Application or Renewal, the fees must be paid in cash in accordance with the procedures at the Foreigner Registration Section and Cash Counter located at No. 122, Pansodan Street, Kyautada Township, Yangon.

- 19.** The passport holders for whom the application is made are prohibited from traveling to restricted areas without seeking prior permission.
- <http://www.mip.gov.mm>
  - <https://tourism.gov.mm>
- 20.** The applicant will take full responsibility in submitting full and accurate information.
- 21.** The foreigner for whom the stay extension/ re-entry application is made shall abide by the existing laws of the Republic of the Union of Myanmar. Legal actions will be taken for any violation of any provision of the existing laws and rules of Myanmar.
- 22.** The applicant hereby declares that he/she fully understands the abovementioned terms and conditions, and that the particulars and documents submitted are true and correct. An incorrect application will result in a rejection and can be forfeited at any time with a possibility of prosecution.
- 23.** The company taking responsibility for this application hereby declares that the particulars and documents submitted are true and correct and understands that the company and the director will be imposed restrictions in accordance with the procedures of the Department if any particulars or documents submitted are found to be incorrect.

- 24.** The Department of Immigration reserves the right to decide on the application whether it is approved or rejected, and the decision of the Department of Immigration shall be final.